



Listings Transfer Request Form

To transfer listings simply fill out and submit the Listings Transfer Request Form to the MLS Department of MetroTex by fax to 214-637-2060.

RELEASING Releasing Participant (Designated REALTOR® of FIRM)
Transfer Agent Listings/ Office Listings from

Listing Office Code/ Office Name _____

Listing Agent License Number/ Agent Name _____

- Agent will remain a member with this firm.
- Agent is transferring membership with this firm to receiving firm below (transfer will not occur until a **Status Report** signed by the Receiving Participant listed below is submitted).
- Agent will inactivate membership. Attach a **Status Report** signed by the Releasing Participant.

You must select the status(s) of the listings you want transferred.

Please note that listings are transferred on a per listing status basis only. All listings of selected status(s) of above listed subscriber will be transferred. MLS does not transfer individual listings.

Active Pending Sold Leased Expired Withdrawn

All listings from each status

_____ Date ____ / ____ / ____
Releasing Participant Signature/ Authorized Signature

RECEIVING Receiving Participant (Designated REALTOR® of FIRM)
Transfer Agent Listings/Office Listings to

New Office Code/ Office Name NCR601 / NEW CENTURY REALTY GROUP

New Agent License Number/ Agent Name _____

_____ Date ____ / ____ / ____
Receiving Participant Signature/ Authorized Signature

FAX TO: MLS Department
Fax number 214-637-2060
Attention: Dustin Balloun

For GMMLS Staff Use Only:
Firm # _____
Date: _____ By: _____